

STATE OF IDAHO  
OUTFITTERS AND GUIDES LICENSING BOARD  
1365 North Orchard – Room 172 – Boise, Idaho 83706  
Telephone (208) 327-7380 – Fax (208) 327-7382  
licensing@oglb.idaho.gov - www.oglb.idaho.gov

**GUIDE LICENSE APPLICATION**

**For Board Use Only**

\_\_\_\_\_  
Amount paid / date

\_\_\_\_\_  
Remitter

\_\_\_\_\_  
Check # / Type

<input type="checkbox"/>	New Applicant	<b>Please check one</b>
<input type="checkbox"/>	Renew	
<input type="checkbox"/>	Amendment	
Guide License # _____		

<input type="checkbox"/>	Resident
<input type="checkbox"/>	Non-Resident
Social Security # _____	
Green Card # _____	

**(A) Personal Data (PLEASE PRINT LEGIBLY) –Legal Name – Last, First and Middle**

Legal Name _____	Maiden Name _____	Other Known Name _____
(Last Name, First and Middle)		
Permanent Address (Outfitter Address Is <b>NOT</b> Acceptable) _____		
City _____	State _____	Zip Code _____
Gender _____	Hair _____	Height _____
Weight _____	Eye Color _____	
Birthdate _____	Phone Number (_____) _____	Drivers License # _____

**(B) Guide Certification (Please see WARNING on reverse.)**

<b>IMPORTANT – READ THOROUGHLY, COMPLETE AND SIGN</b>		
Pursuant to I.C. 36-2113; I certify that I:		
*HAVE ___	HAVE NEVER ___	been convicted of or received a withheld judgment for a felony or misdemeanor in any <b>state</b>
*HAVE ___	HAVE NEVER ___	paid two (2) or more forfeitures of any deposits of money or collateral with a court or administrative agency or for a conviction for violation of regulations of the United States Forest Service or the Bureau of Land Management;
*HAVE ___	HAVE NEVER ___	been convicted of any violation, forfeited bail or collateral deposited to secure appearance, or paid any funds to a court with respect to a citation of any state or federal fish and game laws or outfitting and guiding laws of ANY state;
*HAVE ___	HAVE NEVER ___	been convicted of any violation, forfeited bail or collateral deposited to secure appearance, on a charge of violation of the Fish and Game laws of the State of Idaho;
*HAVE ___	HAVE NEVER ___	been found to have committed a violation of the Idaho Outfitters and Guides Act or Board Rules, or been denied an outfitter or guide license in any state.
*A <b>conviction</b> includes <u>any</u> forfeiture of bail, bond or collateral, suspended sentence, probation or withheld judgment.		
*If you marked <b>HAVE</b> on any of the above, <b>you must attach an explanation</b> (court disposition and police report for felonies), including the year and location. If a violation has been reviewed previously by OGLB, please indicate “ <b>on file</b> ” next to violation.		
Before guiding I will have a valid First Aid Card, comply with all OGLB training requirements and carry my guide license on or about my person while guiding.		
Signature of Guide Applicant: _____		Date: _____

**GUIDE APPLICANT NAME** \_\_\_\_\_

For more than 2 employing outfitters, please copy this page for additional employing outfitters.

**(D) Outfitter/Designated Agent Training and First Aid Certification**

Please check the guided activities that this applicant will be performing for you.

- 1       Hunting     Float Boatman     Lead Boatman     Power Boatman

Please indicate below the operating area, lake or river section where to license this applicant as a guide.  
*(Reference OG-5 or Rule 059 for lake and river section codes)*

Operating Area(s) \_\_\_\_\_ River Section(s) \_\_\_\_\_ River Section(s) \_\_\_\_\_ River Section(s) \_\_\_\_\_

Operating Area(s) \_\_\_\_\_ River Section(s) \_\_\_\_\_ River Section(s) \_\_\_\_\_ River Section(s) \_\_\_\_\_

- 2       Skiing Level I       Skiing Level II       Snowmobiling       Technical Mountaineering  
*(Applicants for new or addition of the above listed activities must submit appropriate training credentials to the Board with this application.)*

- 3.       Fishing       Walk/Wade Fishing       Apprentice Hunting       Survival Course       Day Hikes

Photo Trips     Mountain Bike Touring     Trail Rides       Backpacking  
*(These activities do not require training by the Board)*

I certify that this applicant will possess all training certification to guide as provided in IDAPA 25.01.01. 034 - .048 for the activities listed in #1 above. I will maintain the original or a legible copy of the first aid card and the training forms required for #1 above and will have them on file and available for inspection by an authorized agent of the Board. I understand that a guide must provide their guide license for review at the request of any authorized individual pursuant to Board Rule 005.

<b>Signature of Employing Outfitter(s)</b>	<b>Print Name Here</b>	<b>Outfitters License #</b>	<b>Date</b>
_____	_____	_____	_____

**(D cont.) Outfitter/Designated Agent Training and First Aid Certification**

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<b>Signature of Employing Outfitter(s)</b>	<b>Print Name Here</b>	<b>Outfitters License #</b>	<b>Date</b>
_____	_____	_____	_____

For more than 2 employing outfitters, please copy this page for additional employing outfitters. .

**(E) Method of Payment**

**We cannot accept cash AT ANY TIME, OR personal checks AND/OR credit cards FROM GUIDES!**

**Off-line License Fees:** In the form of a money order, cashier’s check, certified check, or a check from an Idaho licensed outfitter made payable to the Idaho Outfitters and Guides Licensing Board (IOGLB), OR your outfitter may agree to pay your fees using their credit card.

**On-Line License Fees:** This will include Access Idaho’s convenience fee.

**All first time applications** must be accompanied by a processing fee.

A processing fee will be assessed on all returned checks or unprocessable credit cards.

**Current fees can be found at IOGLB’s website at [www.oglb.idaho.gov](http://www.oglb.idaho.gov)**

**PLEASE SEE BELOW TO SUPPLY CREDIT CARD INFORMATION.**

**Credit Card Authorization (MasterCard or Visa only)**

<b>Authorization to Use Credit Card on File</b>	<b>Amount \$</b> _____
Outfitter Signature _____	Outfitter Printed Name _____
Outfitter License # _____	

**OR**

<b>Outfitter Credit Card Authorization</b> (Outfitters who want to use a card that is not on file)	<b>Amount \$</b> _____
Print cardholder name _____	# on Card _____
Cardholder Signature _____	Exp. Date _____
Outfitter Signature _____	Outfitter Printed Name _____
Outfitter License # _____	

— **APPLICATION COMPLETED CHECKLIST** —

**DID YOU**

- Complete all appropriate sections of the application?
- Sign Application?
- Have your employing outfitter(s) sign the Outfitter, Training and First Aid Certification (Section D)? Credit Card Authorization?  
**NOTE:** The outfitter must have a valid license. If you are intending to secure signatures of multiple outfitters, we will only license you to those that have a valid license at the time you are licensed. Once your guide license is issued, an amendment fee will be required to add additional outfitter(s) or activities for those employing outfitters.
- Enclose your license fee? (If outfitter is not paying license fee)
- Attach your training form(s) for new activities or new outfitters to the application?

**WARNING:**

**Forging or altering first aid card or other documents required for a license to the state is a felony. Pursuant to §36-2113(a), Idaho Code, a license is also subject to denial, suspension, revocation or restriction by the Board for supplying false information or for failure to provide information required to be furnished by the license application form for a license currently valid or for other fraud or deception in procuring a license under the provisions of Title 36, Chapter 21, Idaho Code.**

***To expedite a guide license there is a pull forward fee of \$ 50.00***

- Request a pull forward***  
**Fax Number To Fax Guide License to** \_\_\_\_\_